

RESOLUTION #21- 88

**TREASURER'S OFFICE
DESTRUCTION OF RECORDS**

WHEREAS, The Treasurer's office has determined per their Records Retention Policy, Resolution #15-76, that the following attached records can be destroyed:

- Mobile home affidavits dated 2015 & earlier
- Mobile home extension forms dated 2015 & earlier
- Bank coding files dated 2015 & earlier
- Mortgage payment files dated 2015 & earlier
- Warrants of distraint dated 2017 & earlier
- Warrant of distraint reports dated 2017 & earlier
- A/C's dated August 2016 & earlier
- Journal vouchers dated August 2016 & earlier
- Returned checks dated 2015 & earlier
- Bank statements & account reconciliations dated August 2016 & earlier
- Tax cancellations with approval dates of August 2016 & earlier
- Tax Anticipation spreadsheets & prepaid mobile home forms dated 2016 & earlier
- Tax Anticipation monthly reports and receipts dated August 2016 & earlier


WHEREAS, Idaho Code 31-871 does hereby authorize the destruction of the above-named documents.


NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners of Bonner County, Idaho, that the above documents be destroyed.

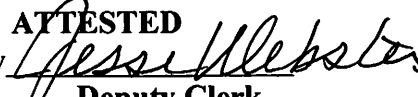
Duly approved this 21st day of September 2021

BOARD OF COUNTY COMMISSIONERS


Dan McDonald, Chairman


Jeff Connolly, Commissioner


Steve Bradshaw, Commissioner

ATTESTED
By 
Deputy Clerk



Treasurer's Office Cheryl Piehl

1500 Highway 2, Suite 304 • Sandpoint, ID 83864 • Phone: (208) 265-1433

September 21, 2021

Memorandum

To: Commissioners

From: Cheryl Piehl
Bonner County Treasurer

Re: Treasurer's Office – Destruction of Records

The Treasurer's office is seeking approval to destroy records as outlined in the Treasurer's Office Records Retention Policy, Resolution #15-76, passed by the BOCC on 9-22-2015.

A suggested motion would be - I move to approve Resolution #2021 - 88 authorizing the County Treasurer to destroy the attached documents as listed and outlined in the Treasurer's Retention Policy Resolution.

Recommendation Acceptance: yes no


Commissioner Dan McDonald, Chairman

Date: 9/21/21